



Provincetown Educational Farmers Market : Vendor Registration Form, p.1 of 2

Saturdays May 9, 2020-October 31, 2020 from 9am-1pm on Ryder Street

Vendor & Farm Name:
Physical Address:
Mailing Address:
Website :
Phone & email:



- 1. Check ONE vendor category (majority of products by volume during peak season of June - Sept.):
Produce (raw, edible food including seafood)
Processed food
Horticultural products (potted plants, fresh and dried flowers)
Other

2. Crop/goods list:
(attach extra paper or use back of this sheet if needed)

- 3. Please provide product liability insurance if you carry it (recommended but not required to vend):

Insurer: Policy #:

Please list Sustainable CAPE and the Town of Provincetown as co-insured.

- 4. Check all applicable (see forms at SustainableCAPE.org):
I am a returning vendor
I attached the Board of Health's 'Farmer's Market Vendor Application' with applicable licenses, permits, & certificates.
Full-time Vendor Fee \$325 per season per space (2 spaces max), attach to register (May 9-October 31)
High Season Vendor Fee \$450 per season per space, attach to register (July & August)
Part-time High Season Vendor Fee \$30.00/Saturday, attach to register & specify dates (July & August)
Part-time Shoulder Season Vendor Fee \$10.00/Saturday, attach to register & specify dates (May, June, Sept., October)
I am certified to accept WIC & Sr Discount Coupons.
I am interested in accepting WIC & Sr Discount Coupons.
I sell fruit/veg & have a machine accepting SNAP cards.
I sell fruit/veg vendor and am interested accepting SNAP.
I sell fruit/veg vendor and am HIP approved.
I sell fruit/veg vendor and wish to become HIP approved.

We will help you to register & simplify the process to increase sales

Vendor Fee payable to Sustainable CAPE with "TFM Vend Fee" in subject line. Deposited upon acceptance.

I agree as a vendor or occasional vendor to release, hold harmless and/or indemnify Sustainable CAPE's Board of Directors, its employees, the Market Manager, and all other vendors, from all claims, demands, and liabilities, arising out of the operation of the market and the use and occupation of the Market premises by the vendors or invitees to the Market and/or Sustainable Cape's Board of Directors and the Market Manager at any time hereafter, including any claim for personal injury or property damage caused by negligence of the released parties, but excluding any action based on intentional tort.

I have read and will abide by the Farmers' Market Vendor Safety Protocol rules in the Handbook. I understand that individual product liability is my responsibility. I thus release the Truro Educational Farmers' Market, Sustainable CAPE and its Directors & employees and the Town of Truro from all liability due to my actions, my property and my products at the market.

I have read the current Truro Farmers' Market Handbook in its entirety and agree to be bound by the terms contained therein and above. I understand I cannot sell anything at the market except the food I have outlined above.

Signature: Date:



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Sustainable CAPE, with the help of local children, creates an Ed Board for each fulltime vendor but we need your input. Please help by taking a few minutes to give us some information that relates to your product/business. Fulltime vendors only, Part-time / Tabletop vendors please use for reference to create your own materials for display

Vendor & Farm Name: _____
Payee Name for Checks: _____
Website : _____
Phone & email: _____

Education Board Information:

I. Top Half of Education Board: Vendor Information (i.e. the farm/farmer info & picture)

Check ONE : _____ No change necessary to my vendor information. (Ideally it stays the same year to year)
_____ I am a new full-time vendor and do not have an Ed Board yet.
_____ I'm a part-time/tabletop vendor. I will create my own ed display for the market.
_____ My Ed Board vendor info needs updating (If you've moved/ changed names / etc.)
How? _____

II. Bottom Half of Ed Board: "Did You Know?" (NEW INFO every year so we may continue to educate!)

Note: In this short education we include 2 points: (#1) A clear link to one of your products, methods or place of business which is tied to (#2) something each consumer can learn and incorporate into their lives to make the world more sustainable.



Example: "Because sea salt is made from seawater, it's important that the ocean stays clean. Each of us can take care of our beaches and ocean by cleaning up after ourselves, picking up trash, and participating in local beach cleanups."

• What are some unique things you can tell us about your methods or product?: _____

• Can you describe sustainable practices that you use?: _____

• Can you think of some things a customer could do to preserve the environment that supports your product?: _____



SUSTAINABLE CAPE ON-SITE VENDOR SAFETY RULES

General

- o Canopy weights on all tent legs and/or umbrella securely weighted or attached EACH DAY regardless of weather (as weather can change quickly).
- o Booth set up with regard for public safety. Tables should not be loaded beyond capacity.
- o All components of the booth are contained within the boundaries of the booth.
- o Display set up so that people cannot trip over elements of your booth.
- o Signage with the name and location of the business is clear and visible.
- o All product PRICES are CLEARLY POSTED.

Food safety

- o Food is stored/displayed off the ground (6") or in impervious plastic tubs.
- o If product is not produce, it should be wrapped or covered.
- o All packaged food is labeled with name of the product, net weight, ingredients in descending order by weight, and name and address of producer (bulk foods must post a sign with this information OR a sign indicating that the info is available upon request).
- o Potentially hazardous perishable foods, stored, displayed and offered for sale are packaged and refrigerated at or below 41 degrees F and vendor has a calibrated thermometer to gauge and demonstrate temperature.

Miscellaneous

- o If using electricity, you have checked with us and gotten permission to use the outlet (so as not to set our SNAP machine or other into a non-functioning state!). Any cords you plug in are covered and set up with regard for public safety by vendor (appropriate mats, no ability to trip on them, etc.).
- o If anything a vendor sells or distributes produces trash, the vendor has a trashcan available for customer use and transports.
- o If vendor claims products are organic, OG certification is posted.
- o No driving or cars on field during market hours of 8am – 12pm or when shoppers are on the premises.

Please Note: These are only some of the required safety rules from the Board of Health and Truro Farmers Market Handbook. This document does not take the place of the Board of Health Conditions for Farmers Market Food Vendors but has been made to assist you in keeping the market as safe as possible. This list has been created by Sustainable CAPE to make it easy for vendors to check for the safety of their booth. The safety of each vendor's booth is fully the vendor's responsibility – please check these guidelines each week. Thank you for your efforts!

I, the undersigned VENDOR, agree to abide by the Truro Farmers' Market On-Site Safety Rules and Regulations:

VENDOR BUSINESS NAME (print)

Representative Signature, Title

Date

Truro Farmers' Market
MARKET NAME (print)

Representative Signature, Title

Date